



Office of the City Clerk

Weekly Report – for Week Ending November 9, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Administrative Services

Staff is working with the Office of Finance on the feasibility of trust funds being set-up to accept electronic payments via PayPal.

Elections

November 6 General Election

While only indirectly involved in the November 6 General Election, staff was able to assist approximately 600 callers on Monday and Tuesday with election-related questions. Staff was also instrumental in recruiting 388 poll workers through outreach efforts in previous months.

Clerk staff also partnered with LAPD's 77th Division on Election Day for the *South LA Votes!* community outreach event. Together, they staged a table at a South Los Angeles shopping center and distributed voter information including a code for discounted Uber rides to polling locations.

LAUSD 5 Election

As of November 6, eight potential candidates filed their Declaration of Intention paperwork for the Los Angeles Unified School District 5 Board Seat. Additional submissions are expected throughout the filing period which ends on November 13. Petition packets are being prepared and will be available for candidates beginning on November 13.

Outreach

A mock election was held at Lenicia B. Weemes Elementary School (CD8), for approximately 300 students. Staff also participated as an exhibitor at the 2nd Annual Griffith Park Harvest Festival (CD4), and the TransAWEAR-ness Clothing Swap, serving the LGBTQ community (CD4). As part of the Homeless Outreach Initiative, staff participated in NELA Homeless Connect Day (CD1), assisting participants with election-related information.





Office of the City Clerk

Weekly Report – for Week Ending November 9, 2018

Neighborhood Council (NC) Elections

Staff attended the monthly meeting for the Los Angeles Alliance of Neighborhood Councils on Saturday, November 3 to provide an update on NC elections. Staff will provide the Alliance an in-depth presentation on NC candidate filing procedures on Saturday, December 1.

Neighborhood Council poll worker training locations for the 2019 NC elections have been secured.

Business Improvement Districts (BID)

Stakeholder renewal packets were mailed this week for the Wilshire Center merchant BID.

The Management District plan is currently under review for the proposed formation of the Echo Park property BID.

Clerk staff attended the Los Angeles and Westwood Village 2018 Annual Stakeholder Meetings.

Neighborhood Council (NC) Funding

The NC System has committed \$906,007, or 22%, of its \$4.1M annual budget.

Four NCs currently have their funds frozen: Van Nuys, Westlake South, Watts and Community and Neighbors for Ninth District Unity (CANNDU).

A disbursement process has been developed to allow NCs to be reimbursed for costs associated with translation services.

Systems

The Neighborhood Council (NC) Candidate Filing web portal was selected to participate in the City HackLA non-intrusive, security penetration testing. The results detected several medium to high vulnerabilities. The website is being redesigned with security hardening to address all discovered vulnerabilities in preparation for the NC candidate filing period starting in December. The same security hardening also applied to all servers currently hosting web applications.

Staff assisted the Board of Public Works (BPW) in customizing the Novus Agenda report template to display static text. The BPW started using Novus Solutions to create electronic agendas as of last year. This office provides technical support to BPW on an as-needed basis.